COUNTER APP — TALLY & CLICKER · PRINTABLE SHEET

Shift Production Report

Hourly target, good, rejected, rework and downtime

HOW TO USE

1. Write the hourly target before the shift starts.
2. At the end of each hour, write the good, rejected and rework counts, and minutes of downtime with the reason.
3. Total the columns and write the handover note for the next shift.

Line _____ Date _____

Shift _____ Supervisor _____

Product _____ Crew size _____

Hour	Target	Good	Rejected	Rework	Downtime (min)	Downtime reason	Initials
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
Total							

HANDOVER TO NEXT SHIFT

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