COUNTER APP — TALLY & CLICKER · PRINTABLE SHEET

Clinic Supply Par Check

On-hand count against par, with the soonest expiry

HOW TO USE

1. Pre-fill shelf and item in the order they sit in the room, with each item's par.
2. Count what is on hand and write the soonest expiry date you find. Move short-dated stock to the front.
3. To order = par − on hand. Hand the sheet to whoever places orders.

Room / cupboard _____ Date _____

Checked by _____ Ordered by / date _____

Shelf	Item	Par	On hand	To order	Soonest expiry	Note

Follow your clinic's policy for controlled items and medications; this sheet is for general supplies.

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